

## **Department of Public Safety and Corrections**

### **Corrections Services**



### **Appendices**

## STRATEGY ANALYSIS CHECKLIST

The Department has utilized the Strategy Analysis Checklist as each goal, objective and strategy has been developed. This is an aggregate checklist for the entire plan, individual checklists are available upon request.

### Yes **Analysis**

- ☒ Cost/benefit analysis conducted
- ☒ Financial or performance audit used (OPB and Legislative Auditor)
- ☒ Benchmarking for best management practices used (National/Southern Region)
- ☒ Act 160 reports used
- ☒ Other analysis or evaluation tools used (Accreditation Reports)
- ☒ Impact on other strategies considered
- ☒ Stakeholders identified and involved

### Yes **Authorization**

- ☒ Authorization exists
- ☐ Authorization needed

### Yes **Organization Capacity**

- ☒ Needed structural or procedural changes identified
- ☒ Resource needs identified
- ☒ Strategies developed to implement needed changes or address resource needs
- ☒ Responsibility assigned

### Yes **Time Frame**

- ☐ Already ongoing
- ☐ New, startup date estimated
- ☒ Lifetime of strategy identified

### Yes **Fiscal Impact**

- ☒ Impact on operating budget
- ☐ Impact on capital outlay budget
- ☒ Means of finance identified
- ☒ Return on investment determined to be favorable

## PRIMARY PERSON BENEFITING FROM EACH OBJECTIVE

	Governor	Legislature	Victims	Law Enforcement Entities	Offenders	Citizens	HR Policies Women and Children
<b>Secretary – Executive</b>							
I.1	x	x		x	x	x	x
II.1			x	x		x	
II.2			x	x	x	x	
<b>Secretary – Management and Finance</b>							
I.1		x				x	x
I.2		x			x	x	
<b>Secretary – Adult Services</b>							
I.1				x	x	x	x
I.2		x		x	x	x	x
II.1	x	x		x	x	x	x
III.1		x		x		x	x
IV.1		x		x	x	x	x
IV.2		x		x	x	x	x
IV.3		x		x	x	x	x
<b>Secretary – Board of Pardons</b>							
I.1	x	x	x	x	x	x	
<b>Secretary – Board of Parole</b>							
I.1			x	x		x	
<b>Correctional Facilities - Administration</b>							
I.1				x	x		x
I.2		x		x	x		
<b>Correctional Facilities - Incarceration</b>							
I.1		x	x	x	x	x	
II.1				x	x		x
<b>Correctional Facilities - Rehabilitation</b>							
I.1		x					
I.2		x			x		
II.1		x			x		x
III.1		x			x		
<b>Correctional Facilities – Health Services</b>							
I.1		x			x		
I.2		x			x		
<b>Correctional Facilities - Diagnostic</b>							
I.1				x	x		
<b>Winn and Allen Correctional Facilities - Administration</b>							
I.1		x		x			x
<b>Winn and Allen Correctional Facilities – Purchase of Correctional Facilities</b>							
I.1		x		x	x	x	
II.1		x		x	x		x
III.1		x			x		
IV.1		x		x	x		x
V.1		x			x		
VI.1		x			x		
VI.2		x			x		
<b>Adult Probation and Parole – Administration and Support</b>							

I.1		x		x	x		
<b>Adult Probation and Parole – Administration and Support</b>							
I.1		x		x	x		x
I.2		x		x	x		
<b>Adult Community-Based Rehabilitation</b>							
I.1		x			x		x
<b>Sheriff's Housing of State Inmates</b>							
I.1		x		x	x		
<b>Prison Enterprises</b>							
I.1					x		x
I.2					x		x
II.1		x			x	x	x
II.2		x			x	x	x
III.1	x	x			x	x	x
IV.1		x			x	x	
V.1		x			x		
VI.1		x			x	x	x
VII.1		x			x		

## Performance Indicator Documentation

**Program:** Office of the Secretary

**Objective:** Ensure that 100% of Department institutions and functions achieve accreditation with the American Correctional Association (ACA) through 2010

**Indicator Name:** Percentage of Department institutions and functions with ACA accreditation

**Indicator LaPAS PI Code:** 1485

1. **Type and Level:** Key; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for departmental performance. Standards are also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability and Accuracy:** Accreditation involves an initial audit during which a unit is measured according to sets of mandatory and non-mandatory standards.
6. **Data Source, Collection and Reporting:** Office of the Secretary.
7. **Calculation Methodology:** Divide the number of Departmental institutions and functions with ACA accreditation by the total number of Departmental institutions.
8. **Scope:** Displays as a total for the Department and again by function.
9. **Caveats:** There is no report generated showing this information.
10. **Responsible Person:** Johnny Creed, Chief of Operations/Adult Services, [jcreed@corrections.state.la.us](mailto:jcreed@corrections.state.la.us), Phone: 225-342-9711, Fax: 225-342-3349.

## Performance Indicator Documentation

**Program:** Office of the Secretary

**Objective:** Increase communications with crime victims on an annual basis

**Indicator Name:** Number of crime victim notification requests (first contacts only)

**Indicator LaPAS PI Code:** 10708

1. **Type and Level:** Key; Output.
2. **Rationale:** Law and policy require the Parole and Pardon Boards to notify victims/survivors before holding a hearing. A basic duty for Parole and Pardon Officers is to interview victims for pre-sentence, post-sentence and other reports that are prepared for decision making.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** Office of the Secretary collects this information annually.
7. **Calculation Methodology:** Cumulative count of all notification requests.
8. **Scope:** Aggregate.
9. **Caveats:** The data reflects only first contact notification responses.
10. **Responsible Person:** Jean Wall, Executive Staff Officer,  
[jwall@corrections.state.la.us](mailto:jwall@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of the Secretary

**Objective:** Reduce the recidivism of sex offenders by 2% by 2010

**Indicator Name:** Recidivism of sex offenders

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is the true outcome measure of the effectiveness of the programs targeted to sex offenders.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of sex offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Management and Finance

**Objective:** Reduce by 1% the percentage of budget units having repeat audit findings from the Legislative Auditor by 2010

**Indicator Name:** Percentage of budget units having repeat audit findings from the Legislative Auditor

**Indicator LaPAS PI Code:** 6514

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows areas of concern based on areas of focus provided by the Legislative Auditor.
3. **Use:** Budget units that have repeat audit findings are serious areas of concern. Additional controls and resources must be implemented or allocated to correct the problem. Provides a guide for resource allocation and decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Legislative Audit report.
6. **Data Source, Collection and Reporting:** Legislative Auditor.
7. **Calculation Methodology:** Divide total number of budget units having repeat findings by total units.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Ron Granier, Fiscal Officer, [rgranier@corrections.state.la.us](mailto:rgranier@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Office of Management and Finance

**Objective:** Receive 100% of possible credit from the Office of Risk Management on annual premiums

**Indicator Name:** Percentage of annual premium credit from ORM

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** This indicator provides insight into the safety and security of Corrections facilities and operations. If the Department is unable to achieve 100% credit, it indicates that there are risk management issues that need to be addressed. In addition, the dollars that are returned to the Department can be utilized as additional resources for areas needing funding.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Office of Risk Management.
7. **Calculation Methodology:** Total of premium dollars returned over possible dollars.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Management and Finance

**Objective:** To receive 100% of possible credit from the Office of Risk Management on annual premiums

**Indicator Name:** Number of dollars credited

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Supporting; Output.
2. **Rationale:** This indicator provides insight into the safety and security of Corrections facilities and operations. If the Department is unable to achieve 100% credit, it indicates that there are risk management issues that need to be addressed. In addition, the dollars that are returned to the Department can be utilized as additional resources for areas needing funding.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Office of Risk Management.
7. **Calculation Methodology:** Summation of premium dollars.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Maintain 99% of adult institution design capacity from 2006-2010

**Indicator Name:** Total bed capacity, all adult institutions, at end of fiscal year

**Indicator LaPAS PI Code:** 1493

1. **Type and Level:** Key; Input.
2. **Rationale:** Numerous factors affect the number of persons incarcerated and the demand for prison beds. Changes in society's expectations reflected in new and amended laws directly affect the number and type of admissions to incarceration, the length of sentence to be served and the number of beds needed to accommodate the numbers. There must be enough bed capacity to accommodate all inmates in adult institutions.
3. **Use:** Total bed capacity is used for internal decision making to effectively manage and allocate resources and if necessary, the redistribution of inmate population. It can also be used to ensure that policy regarding bed space requirements is being followed.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Secretary's Office provides this data for the Department.
6. **Data Source, Collection and Reporting:** Total bed capacity is reported via the monthly current State inmate population report.
7. **Calculation Methodology:** Summation of the number of beds from all adult institutions.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible Person:** Melissa Callahan, Deputy Assistant,  
[mcallahan@corrections.state.la.us](mailto:mcallahan@corrections.state.la.us), Phone: 225-342-6741, Fax: 225-342-3095.

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Maintain 99% of adult institution design capacity from 2006-2010

**Indicator Name:** Inmate population as a percentage of maximum design capacity

**Indicator LaPAS PI Code:** 1494

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Operating at or very near to capacity ensures maximum space/cost efficiency. This also ensures that the institutions are operating at maximum design capacity.
3. **Use:** This is used for internal decision making to effectively manage and allocate resources and if necessary, the redistribution of inmate population. It can also be used to ensure that policy regarding bed space requirements is being followed. This is also an important factor in making budgeting decisions and projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Total bed capacity is reported via the monthly current State inmate population report.
7. **Calculation Methodology:** Divide inmate population by maximum design capacity.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Melissa Callahan, Deputy Assistant, [mcallahan@corrections.state.la.us](mailto:mcallahan@corrections.state.la.us), Phone: 225-342-6741, Fax: 225-342-3095.

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase recommendations from the Risk Review Panel by 5% by 2010

**Indicator Name:** Percentage of applications that result in hearings

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Act No. 403, which was passed in 2001, amended sentence lengths and sentencing options for about 30 non-violent crimes, variously eliminating the prohibition on probation, parole and suspension and/or removing or shortening minimum mandatory sentences. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This indicator shows the extent to which the new law can affect costs. It can also be used internally to make budgetary decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Risk Review Panel report.
7. **Calculation Methodology:** Divide the number of hearings by the number of applications received.
8. **Scope:** Aggregate.
9. **Caveats:** Lower number of hearings since implementation.
10. **Responsible Person:** Melissa Callahan, Deputy Assistant, [mcallahan@corrections.state.la.us](mailto:mcallahan@corrections.state.la.us), Phone: 225-342-6741, Fax: 225-342-3095.

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase recommendations from the Risk Review Panel by 5% by 2010

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2. **Rationale:** Act No. 403, which was passed in 2001, amended sentence lengths and sentencing options for about 30 non-violent crimes, variously eliminating the prohibition on probation, parole and suspension and/or removing or shortening minimum mandatory sentences. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This indicator demonstrates the extent to which the new law is can affect costs. It can also be used internally to make budgetary decisions.
4. **Clarity:** Pardon and Parole.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Risk Review Panel report.
7. **Calculation Methodology:** Divide the number of hearings by the number of applications received.
8. **Scope:** Aggregate.
9. **Caveats:** Lower number of hearings since implementation.
10. **Responsible Person:** Melissa Callahan, Deputy Assistant, [mcallahan@corrections.state.la.us](mailto:mcallahan@corrections.state.la.us), Phone: 225-342-6741, Fax: 225-342-3095.

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase the number of inmates receiving GED and vo-tech certificates by 5% annually

**Indicator Name:** System-wide number receiving GED

**Indicator LaPAS PI Code:** 1509

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** GED = General Equivalency Diploma.
5. **Validity, Reliability and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number receiving GED from all adult institutions.
8. **Scope:** Displayed by institution. OIS aggregate.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase the number of inmates receiving GED and vo-tech certificates by 5% annually

**Indicator Name:** System-wide number receiving vo-tech certificate

**Indicator LaPAS PI Code:** 1511

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** GED = General Equivalency Diploma.
5. **Validity, Reliability and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number receiving GED from all adult institutions.
8. **Scope:** Displayed by institution. Disaggregate.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase the number of inmates receiving GED and vo-tech certificates by 5% annually

**Indicator Name:** Percentage of the eligible population on a waiting list for educational activities

**Indicator LaPAS PI Code:** 6518

1. **Type and Level:** Key; Input.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate. This indicator shows demand for limited educational resources.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** GED = General Equivalency Diploma.
5. **Validity, Reliability and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide the eligible population on waiting list by the eligible population for education activity.
8. **Scope:** Displayed by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Increase the number of inmates receiving GED and vo-tech certificates by 5% annually

**Indicator Name:** Percentage of inmates released who have HS diploma, GED or vo-tech certificate

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Education is a key component in reducing recidivism. Inmates who possess the characteristics that allow them to successfully function in an educational setting and complete an educational program are more likely to be able to function in society upon release and not recidivate.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** GED = General Equivalency Diploma, HS = High School.
5. **Validity, Reliability and Accuracy:** Unified tracking system; Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Number of inmates released with a HS diploma, GED or vo-tech certificate divided by the total number of inmates released.
8. **Scope:** Displayed by institution. Disaggregate.
9. **Caveats:** None.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** In an effort to combat rising healthcare costs, hold system-wide average costs for health services per inmate day to no more than a 10% increase annually

**Indicator Name:** System-wide average cost for health services per inmate day

**Indicator LaPAS PI Code:** 1513

1. **Type and Level:** Key; Outcome.
2. **Rationale:** This indicator provides insight on how efficiently resources are being used and the impact of rising healthcare costs.
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Unified tracking system. Valid.
6. **Data Source, Collection and Reporting:** Expenditure data is provided by ISIS.
7. **Calculation Methodology:** Total health services costs for the Department divided by the number of days in the fiscal year divided by total number of adult inmates in State operated facilities.
8. **Scope:** Information displayed by Department. Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Reduce recidivism among CORE participants by 5% by 2010

**Indicator Name:** Recidivism rate among adult offenders

**Indicator LaPAS PI Code:** 10770

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs of the Department of Corrections.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** CORE = Corrections Organized for Re-entry.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of adult offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Reduce recidivism among Work Release participants by 5% by 2010

**Indicator Name:** Recidivism rate among Work Release participants

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of Work Release participants who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Office of Adult Services

**Objective:** Reduce recidivism among Intensive Motivational Program of Alternative Correctional Treatment (IMPACT) participants by 5% by 2010

**Indicator Name:** Recidivism rate among IMPACT participants

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of IMPACT participants who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Board of Pardons

**Objective:** Increase the percentage of recommendations to hearings by 5% by 2010

**Indicator Name:** Percentage of hearings versus number of recommendations

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** The Board of Pardons is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted clemency. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for analyzing cost savings arising from parole. Applications are screened before hearings are conducted, which should contribute to higher percentages over time.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Divide the number of hearings by the number of recommendations granted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Eileen McCarroll, [emccarroll@corrections.state.la.us](mailto:emccarroll@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Board of Pardons

**Objective:** Increase the percentage of recommendations to hearings by 5% by 2010

**Indicator Name:** Number of case hearings

**Indicator LaPAS PI Code:** 10458

1. **Type and Level:** Key; Output.
2. **Rationale:** The Board of Pardons is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted clemency. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of case hearings.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Eileen McCarroll, [emccarroll@corrections.state.la.us](mailto:emccarroll@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Board of Parole

**Objective:** Increase the percentage of paroles granted versus the number of parole hearings conducted by 5% by 2010

**Indicator Name:** Percentage of the number of hearings conducted versus number granted

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted parole. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Divide number paroles granted by the number of hearings conducted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Margaretta Blades, [mblades@corrections.state.la.us](mailto:mblades@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Board of Parole

**Objective:** Increase the percentage of paroles granted versus the number of parole hearings conducted by 5% by 2010

**Indicator Name:** Number of parole revocation hearings conducted

**Indicator LaPAS PI Code:** 1491

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted parole. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of parole revocation hearings conducted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Margaretta Blades, [mblades@corrections.state.la.us](mailto:mblades@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Board of Parole

**Objective:** Increase the percentage of paroles granted versus the number of parole hearings conducted by 5% by 2010

**Indicator Name:** Number of paroles granted

**Indicator LaPAS PI Code:** 10784

1. **Type and Level:** Key; Output.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted parole. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of paroles granted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Margaretta Blades, [mblades@corrections.state.la.us](mailto:mblades@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Board of Parole

**Objective:** Increase the percentage of paroles granted versus the number of parole hearings conducted by 5% by 2010

**Indicator Name:** Number of parole hearings conducted

**Indicator LaPAS PI Code:** 1490

1. **Type and Level:** Supporting; Output.
2. **Rationale:** The Board of Parole is essential to the Agency's efforts to maximize public safety in the most cost-effective way possible. It must ensure that only offenders who are rehabilitated are granted parole. Savings arise from the cost differential between the average cost per day to incarcerate an adult (approximately \$35) and the average cost per day to supervise an offender on probation or parole (approximately \$2).
3. **Use:** This is used for internal decision making as well as for performance-based budgeting.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Case Review report; Quarterly.
7. **Calculation Methodology:** Summation of the number of parole hearings conducted.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Margaretta Blades, [mblades@corrections.state.la.us](mailto:mblades@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration

**Objective:** Reduce staff turnover of Correction Security Officers by 5% by the year 2010

**Indicator Name:** Percentage of cadets who leave before one year of employment

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** There is currently a problem with high turnover of Correction Security Officers within the first year of employment. Reducing this turnover will result in cost savings and an increase in public safety, recruiting and training.
3. **Use:** This will be used for internal decision making and to determine if additional staffing is required.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** All corrections facilities; Annually.
7. **Calculation Methodology:** Divide the number of Corrections Officers that leave within one year by the total number of Correctional Officers.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Shannon Templet, HR Director,  
[stemplet@corrections.state.la.us](mailto:stemplet@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration

**Objective:** Reduce staff turnover of Correction Security Officers by 5% by the year 2010

**Indicator Name:** Percentage of certified correctional professionals

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Reflects the number of correctional professionals that are certified based on tests. This demonstrates that these professionals are the best in their profession.
3. **Use:** Used for internal decision making.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** All corrections facilities; Annually/Human Resources.
7. **Calculation Methodology:** Divide the number of certified correctional professionals by the total number of correctional professionals.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Shannon Templet, HR Director, [stemplet@corrections.state.la.us](mailto:stemplet@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration

**Objective:** Remain in the lower quartile of the southern region's housing cost per day through 2010

**Indicator Name:** Average cost per day per inmate bed

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Average cost per day per inmate bed reflects efficiency.
3. **Use:** Allows data analysis to determine if costs are in or out of control. Decreasing costs could result from increased efficiency and vice versa. Average cost is needed for yearly budgeting.
4. **Clarity:** Lower quartile is the best 25% of states in the southern region.
5. **Validity, Reliability and Accuracy:** Calculated based on ISIS costs and number of inmates.
6. **Data Source, Collection and Reporting:** Performance Indicator spreadsheet; Various.
7. **Calculation Methodology:** Total expenditures divided by the average number of inmates divided by the number of days in fiscal year.
8. **Scope:** Displays by institution and in total.
9. **Caveats:** None.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration

**Objective:** Remain in the lower quartile of the southern region's housing cost per day through 2010

**Indicator Name:** Position in southern region's housing cost per day comparison

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Louisiana prides itself in consistently ranking in the lower quartile of the southern region's housing cost per day. This signifies that great efforts are being made to consistently keep the cost of housing Louisiana inmates as low as possible. In addition, the benchmarked comparison allows Louisiana to compare the performance to that of other states.
3. **Use:** Used in internal decision making to determine the allocation of the budget to housing costs of inmates.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** Southern region's housing cost per day compared to internal data.
7. **Calculation Methodology:** Summation of housing costs per day compared to other states ranked from highest to lowest.
8. **Scope:** Aggregate.
9. **Caveats:** This data is generated from the Southern Legislative Conference report prepared by the Legislative Fiscal Office annually in October. Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us); Legislative Fiscal Office.



## Performance Indicator Documentation

**Program:** Incarceration

**Objective:** Reduce the number of escapes to zero by 2010, and apprehend 100% of escapees at large

**Indicator Name:** Number of escapes

**Indicator LaPAS PI Code:** 1530, 1546, 1633, 1649, 1685, 1707, 1717, 1736 and 1766

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Number of escapes shows the effectiveness of the security that is in place.
3. **Use:** Allows trend analysis to determine increases or decreases in security and staff.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** C-05-001.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of escapes.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Incarceration

**Objective:** Reduce the number of escapes to zero by 2010, and apprehend all escapees at large

**Indicator Name:** Number of apprehensions

**Indicator LaPAS PI Code:** 10791, 10816, 10860, 10876, 10952, 11032, 11053, 11075 and 11108

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Shows the number of apprehensions of escapees at adult institutions.
3. **Use:** Provides the number of apprehensions of escapees at adult institutions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** C-05-001.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of apprehensions of escapees.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Incarceration

**Objective:** Minimize security breaches by maintaining the number of inmates per Corrections Security Officers through 2010

**Indicator Name:** Number of inmates per Corrections Security Officer

**Indicator LaPAS PI Code:** 1529, 1545, 1632, 1648, 1684, 1706, 1716, 1735 and 1765

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the number of inmates per Corrections Security Officer.
3. **Use:** Can be used by management to determine if there are staffing needs and to measure efficient use of resources.
4. **Clarity:** CSO = Corrections Security Officer. Security breaches include escapes.
5. **Validity, Reliability and Accuracy:** Requires an authorized document from units. Valid and accurate.
6. **Data Source, Collection and Reporting:** Performance Indicator spreadsheet; Various.
7. **Calculation Methodology:** Average number of inmates divided by number of CSO's (including rank).
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us); Shannon Templet, HR Director, [stemplet@corrections.state.la.us](mailto:stemplet@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Recidivism rate of inmates participating in educational programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** High recidivism rates result in higher costs. The purpose of the educational programs is to reduce recidivism by educating inmates and providing them with more knowledge and skills to be successful upon release.
3. **Use:** Allows for trend analysis.
4. **Clarity:** OIS = Office of Information Services.
5. **Validity, Reliability and Accuracy:** OIS computation.
6. **Data Source, Collection and Reporting:** Recidivism reports from OIS; Annually.
7. **Calculation Methodology:** The number of offenders that return to incarceration divided by the number released for those participating in educational programs.
8. **Scope:** Aggregate.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Percentage of the eligible population participating in educational activities

**Indicator LaPAS PI Code:** 6520, 6524, 6538, 6542, 6554, 6566, 6571 and 6576

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for trend analysis to determine interest in adult education programs and what can be done to increase the interest.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis in department meetings.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Calculate eligible participating divided by eligible population.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Percentage of the eligible population on a waiting list for educational activities

**Indicator LaPAS PI Code:** 6521, 6525, 6539, 6543, 6555, 6567, 6572 and 6577

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for a trend analysis to determine budgeting needs for adult education.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis in Department meetings.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide eligible population on waiting list by eligible population.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Reduce recidivism by 5% through the full implementation and effective utilization of CORE by 2010

**Indicator Name:** Recidivism rate among adult offenders

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs of the Department of Corrections.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** CORE = Corrections Organized for Re-entry.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation of adult offenders who return to custody following a conviction for a new felony or technical revocation of supervision after having been released from incarceration.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful. Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Reduce recidivism by 5% through the full implementation and effective utilization of CORE by 2010

**Indicator Name:** Number of CORE program participants

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Recidivism is a true outcome measure of the effectiveness of the programs of the Department of Corrections. The mission of CORE is to enhance public safety and crime prevention through the organization and effective utilization of programs and resources to increase the ability of offenders to live lawfully in the community.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing.
4. **Clarity:** CORE = Corrections Organized for Re-entry.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** Information is collected in CAJUN and reported by Office of Information Services.
7. **Calculation Methodology:** Summation inmates participating in CORE program.
8. **Scope:** Aggregate.
9. **Caveats:** Data on recidivism must be analyzed over a period of years in order to be meaningful.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Maintain 97% or better utilization of inmates in work programs quarterly

**Indicator Name:** Percentage of inmates on regular duty

**Indicator LaPAS PI Code:** 6522, 6526, 6540, 6544, 6556, 6558, 6568, 6573 and 6578

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Measures the utilization of the inmate workforce.
3. **Use:** Provides information necessary for decision making ensuring that the maximum number of the inmate population is working. A working inmate is an indicator of a healthy, productive inmate who could be developing skills for use upon release.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Actual number of inmates working divided by total number of inmates.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Maintain 97% or better utilization of inmates in work programs quarterly

**Indicator Name:** Project Clean-Up number of man-hours per week

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Output.
2. **Rationale:** Project Clean-Up's success depends on the commitment of all institutions. Man-hours dedicated to this program measures the commitment level.
3. **Use:** Allows management to analyze trends to determine the success of Project Clean-Up. If trends are not favorable, needed changes can be implemented.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Information provided weekly by wardens.
6. **Data Source, Collection and Reporting:** Office of the Secretary; Weekly.
7. **Calculation Methodology:** Summation of man-hours.
8. **Scope:** Displays information in total and by institution.
9. **Caveats:** None.
10. **Responsible Person:** Johnny Creed, Chief of Operations/Adult Services, [jcreed@corrections.state.la.us](mailto:jcreed@corrections.state.la.us), Phone: 225-342-9711, Fax: 225-342-3349.

## Performance Indicator Documentation

**Program:** Rehabilitation

**Objective:** Decrease recidivism of those participating in faith-based programs by 10% by 2010

**Indicator Name:** Recidivism rate among adult offenders that participated in faith-based programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** High recidivism rates result in higher costs. Therefore, the Department has implemented a faith-based initiative that helps inmates make positive, substantive change while in prison in an effort to reduce negative incidents upon release.
3. **Use:** Used for internal decision making and for performance-based budgeting purposes.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** OIS calculations.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide the number of inmates that participated in the faith-based programs by the number that recidivate.
8. **Scope:** Aggregate.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order to reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of deaths by illness

**Indicator LaPAS PI Code:** 10803, 10825, 10868, 10884, 10962, 11043, 11062, 11090 and 11122

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Number of deaths by illness measures the amount of resources that are needed in order to minimize the spread of inmate illness and provide care throughout the illness. Inmate education promotes healthier behaviors and reduces disease promotion from HIV/AIDS, etc.
3. **Use:** Allows for a trend analysis of inmate illnesses.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens; Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates that died because of illness.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of cases of Tuberculosis

**Indicator LaPAS PI Code:** 10804, 10826, 10869, 10885, 10963, 11045, 11063, 11093 and 11124

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education concerning this highly contagious disease.
3. **Use:** Allows trend analysis to ensure that the number of new cases of Tuberculosis remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens; Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with Tuberculosis.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of cases of HIV

**Indicator LaPAS PI Code:** 10805, 10828, 10870, 10886, 10964, 11046, 11065, 11095 and 11126

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of HIV remain in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens; Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with HIV.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of cases of AIDS

**Indicator LaPAS PI Code:** 10806, 10829, 10871, 10887, 10965, 11048, 11067, 11096 and 11128

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of AIDS remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Submitted by wardens; Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with AIDS.
8. **Scope:** Displays by institutions.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of cases of Hepatitis C

**Indicator LaPAS PI Code:** 10807, 10831, 10872, 10888, 10966, 11049, 11069, 11098 and 11129

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of Hepatitis C remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Require signature on reports.
6. **Data Source, Collection and Reporting:** Database is maintained that shows the number of cases of Hepatitis C.
7. **Calculation Methodology:** Summation of the number of inmates with Hepatitis C.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Average number of inmates in dialysis unit

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related dialysis treatment.
3. **Use:** Allows trend analysis to ensure that the number of new cases of inmates requiring dialysis remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** Provided by wardens at DCI.
7. **Calculation Methodology:** Summation of the number of inmates in dialysis unit.
8. **Scope:** Displays by institution.
9. **Caveats:** Because the dialysis unit only exists at Dixon Correctional Institute, this data will only be reported for Dixon Correctional Institute.
10. **Responsible Person:** Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by illness by 1% by 2010

**Indicator Name:** Number of inmate days in private hospital facilities

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education and cost of treatment.
3. **Use:** Allows trend analysis.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Program staff/wardens.
6. **Data Source, Collection and Reporting:** C-05-001.
7. **Calculation Methodology:** Summation of the number of inmate days in private hospital facilities.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Increase the number of substance abuse services available to all inmates by 10% by the year 2010

**Indicator Name:** Percentage of inmates that are self-reported with substance abuse problems upon admission

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Input.
2. **Rationale:** Many inmates that enter the Louisiana Correctional Institutions have substance abuse problems. In order to help these inmates overcome their challenges, an effort must be made to identify inmates with these problems and offer substance abuse services.
3. **Use:** Used for internal decision making purposes and performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Assessment and information collected at time of admission.
6. **Data Source, Collection and Reporting:** Weekly by wardens with intake facilities.
7. **Calculation Methodology:** Divide the number of inmates identifies with substance abuse problems upon admission by the number of total inmates.
8. **Scope:** Aggregate.
9. **Caveats:** Because all inmates are admitted through the Louisiana Correctional Institute for Women, Elayn Hunt Correctional Center or David Wade Correctional Center, this data will only be reported for these three institutions.
10. **Responsible People:** Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Health Services

**Objective:** Increase the number of substance abuse services available to all inmates by 10% by the year 2010

**Indicator Name:** Percentage of positive drug screens

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** In an effort to identify and remediate inmates with substance abuse problems, drug screens are conducted.
3. **Use:** Used for internal decision making purposes and for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** C-05-001.
7. **Calculation Methodology:** Divide the number of positive drug screens by the number of total drug screens.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Diagnostic

**Objective:** Decrease the number of assaults (inmate on staff and inmate on inmate) by 5% by 2010

**Indicator Name:** Number of assaults – inmate on staff

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Assaults by inmates on staff and security breaches threaten the safety of staff and inmates. Proper diagnostic services upon entry into incarceration promote the appropriate placement and thereby fewer assaults.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of assaults: inmate on staff.
8. **Scope:** Displays by institution.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Diagnostic

**Objective:** Decrease the number of assaults (inmate on staff and inmate on inmate) by 5% by 2010

**Indicator Name:** Number of assaults – inmate on inmate

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Assaults by inmates on other inmates and security breaches threaten the safety of staff and inmates.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of assaults: inmate on inmate.
8. **Scope:** Displays by institution.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Diagnostic

**Objective:** Decrease the number of assaults (inmate on staff and inmate on inmate) by 5% by 2010

**Indicator Name:** Number of sex offenses

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Sex offenses and other security breaches threaten the safety of staff and inmates.
3. **Use:** Provides the information necessary to make staffing and security decisions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of sex offenses.
8. **Scope:** Displays by institution.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible People:** Jim Rogers, Warden, PCC, [wardenrogers@corrections.state.la.us](mailto:wardenrogers@corrections.state.la.us); Burl Cain, Warden, LSP, [wardencain@corrections.state.la.us](mailto:wardencain@corrections.state.la.us); Lynn Cooper, Warden, AVC, [wardencooper@corrections.state.la.us](mailto:wardencooper@corrections.state.la.us); Johnnie Jones, Warden, LCIW, [wjones@corrections.state.la.us](mailto:wjones@corrections.state.la.us); Warden Rader, Acting Warden, DCI, [srader@corrections.state.la.us](mailto:srader@corrections.state.la.us); TW Thompson, Warden, JLDCC, [wardenthompson@corrections.state.la.us](mailto:wardenthompson@corrections.state.la.us); James Leblanc, Acting Warden, EHCC, [wleblanc@corrections.state.la.us](mailto:wleblanc@corrections.state.la.us); Venetia Michael, Warden, DWCC, [wardenmichael@corrections.state.la.us](mailto:wardenmichael@corrections.state.la.us); James Miller, Warden, WCI, [jimmiller@corrections.state.la.us](mailto:jimmiller@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration

**Objective:** Review processes and innovations in the industry to ensure that the safest and most economical, efficient and effective services are provided in all institutions in order to qualify for ACA accreditation every three years

**Indicator Name:** Percent of adult institutions accredited by ACA

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for Departmental performance. Also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability and Accuracy:** Accreditation involves an initial audit during which a unit is measured according to sets of mandatory and non-mandatory standards.
6. **Data Source, Collection and Reporting:** Office of Adult Services; Quarterly.
7. **Calculation Methodology:** Divide number of Departmental institutions and functions with ACA accreditation by total number of departmental institutions.
8. **Scope:** Information displayed as a total for the Department and again by function.
9. **Caveats:** None.
10. **Responsible Person:** Johnny Creed, Chief of Operations/Adult Services, [jcreed@corrections.state.la.us](mailto:jcreed@corrections.state.la.us), Phone: 225-342-9711, Fax: 225-342-3349.



## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Reduce the number of escapes to zero by 2010, and apprehend all escapees at large

**Indicator Name:** Number of escapes

**Indicator LaPAS PI Code:** 1662 and 1672

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Number of escapes shows the effectiveness of the security that is in place.
3. **Use:** Allows trend analysis to determine increases or decreases in security and staff.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens; Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of escapes.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Reduce the number of escapes to zero by 2010, and apprehend all escapees at large

**Indicator Name:** Number of apprehensions

**Indicator LaPAS PI Code:** 10909 and 10934

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Shows the number of apprehensions at privately-run adult institutions.
3. **Use:** Provides the number of apprehensions at privately-run adult institutions.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens; Comparison to escapes.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of apprehensions.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Minimize security breaches by maintaining the number of inmates per Corrections Security Officer through 2010

**Indicator Name:** Number of inmates per Corrections Security Officer

**Indicator LaPAS PI Code:** 1663 and 1673

1. **Type and Level:** Supporting; Efficiency.
2. **Rationale:** Shows the number of inmates per Corrections Security Officer.
3. **Use:** Can be used by management to determine if there are staffing needs.
4. **Clarity:** CSO = Corrections Security Officer.
5. **Validity, Reliability and Accuracy:** Require an authorized document from private prison regarding CSO staff.
6. **Data Source, Collection and Reporting:** Performance Indicator spreadsheet; Various.
7. **Calculation Methodology:** Average number of inmates divided by number of CSO's (including rank).
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Joey Bielkiewicz, Budget Director, [jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us); Shannon Templet, HR Director, [stemplet@corrections.state.la.us](mailto:stemplet@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Recidivism rate of inmates participating in educational programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** High recidivism rates result in higher costs. The purpose of the educational programs is to reduce recidivism by educating inmates and providing them with more knowledge and skills to be successful upon release.
3. **Use:** Allows for trend analysis.
4. **Clarity:** OIS = Office of Information Services.
5. **Validity, Reliability and Accuracy:** OIS computation.
6. **Data Source, Collection and Reporting:** Recidivism reports from OIS; Annually.
7. **Calculation Methodology:** Divide the number of inmates that participated in the educational programs by the number that recidivate.
8. **Scope:** Aggregate.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Percentage of the eligible population participating in educational activities

**Indicator LaPAS PI Code:** 6546 and 6550

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for trend analysis to determine interest in adult education programs and what can be done to increase the interest.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meeting to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Calculate eligible participating divided by eligible population.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Reduce the recidivism rate of inmates participating in educational programs by 5% by 2010

**Indicator Name:** Percentage of the eligible population on a waiting list for educational activities

**Indicator LaPAS PI Code:** 6547 and 6551

1. **Type and Level:** Key; Output.
2. **Rationale:** Measures the interest in adult basic education programs.
3. **Use:** Allows for a trend analysis to determine budgeting needs for adult education.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to discuss indicators.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide eligible population on waiting list by eligible population.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Maintain 97% or better utilization of inmates in work programs quarterly

**Indicator Name:** Percentage of inmates on regular duty

**Indicator LaPAS PI Code:** 6548 and 6552

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Measures the utilization of the inmate workforce.
3. **Use:** Provides information necessary for decision making ensuring that the maximum number of inmate population is working. A working inmate is an indicator of a healthy, productive inmate who could be developing skills for use upon release.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Actual number of inmates working divided by total number of inmates.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Maintain 97% or better utilization of inmates in work programs quarterly

**Indicator Name:** Project Clean-Up number of man-hours per week

**Indicator LaPAS PI Code :** New

1. **Type and Level:** Key; Output.
2. **Rationale:** Project Clean-Up's success depends on the commitment of all institutions. Man-hours dedicated to this program measures the commitment level.
3. **Use:** Allows management to analyze trends to determine the success of Project Clean-Up. If trends are not favorable, needed changes can be implemented.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Information provided weekly by wardens.
6. **Data Source, Collection and Reporting:** Office of the Secretary; Weekly.
7. **Calculation Methodology:** Summation of man-hours.
8. **Scope:** Displays information in total and by institution.
9. **Caveats:** None.
10. **Responsible Person:** Johnny Creed, Chief of Operations/Adult Services, [jcreed@corrections.state.la.us](mailto:jcreed@corrections.state.la.us), Phone: 225-342-9711, Fax: 225-342-3349.



## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Decrease recidivism of those participating in faith-based programs by 10% by 2010

**Indicator Name:** Recidivism rate among adult offenders that participated in faith-based programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** High recidivism rates result in higher costs. Therefore, the Department has implemented a faith-based initiative that helps inmates make positive, substantive change while in prison in an effort to reduce negative incidents upon release.
3. **Use:** Used for internal decision making and for performance-based budgeting purposes.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** OIS calculations.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide the number of inmates that participated in the faith-based programs by the number that recidivate.
8. **Scope:** Aggregate.
9. **Caveats:** Because this data is reported as a system-wide number, it will be reported under Adult Services.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order to reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of deaths by illness

**Indicator LaPAS PI Code:** 10921 and 10942

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Number of deaths by illness measures the amount of resources that are needed in order to minimize the spread of inmate illness and provide care throughout the illness. Inmate education promotes healthier behaviors and reduces disease promotion from HIV/AIDS, etc.
3. **Use:** Allows for a trend analysis of inmate illnesses.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens. Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates that died because of illness.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of cases of Tuberculosis

**Indicator LaPAS PI Code:** 10922 and 10944

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education concerning this highly contagious disease.
3. **Use:** Allows trend analysis to ensure that the number of new cases of Tuberculosis remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens. Trend analysis and department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with Tuberculosis.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of cases of HIV

**Indicator LaPAS PI Code:** 10923 and 10945

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of HIV remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by wardens. Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with HIV.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of cases of AIDS

**Indicator LaPAS PI Code :** 10924 and 10946

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of AIDS remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Submitted by wardens. Trend analysis and Department meetings to review and discuss.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Summation of the number of inmates with AIDS.
8. **Scope:** Displays by institutions.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of cases of Hepatitis C

**Indicator LaPAS PI Code:** 10925 and 10947

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education.
3. **Use:** Allows trend analysis to ensure that the number of new cases of Hepatitis C remains in control.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Require signature on reports.
6. **Data Source, Collection and Reporting:** Database is maintained that shows the number of cases of Hepatitis C.
7. **Calculation Methodology:** Summation of the number of inmates with Hepatitis C.
8. **Scope:** Displays by institution.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Ensure inmate education regarding disease management in order reduce the number of deaths by 1% by 2010

**Indicator Name:** Number of inmate days in private hospital facilities

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Measures the effectiveness of health-related education and cost of treatment.
3. **Use:** Allows trend analysis.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Program staff and wardens.
6. **Data Source, Collection and Reporting:** C-05-100.
7. **Calculation Methodology:** Summation of the number of inmates days in private hospital facilities.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Increase by 10% the number of substance abuse services available to all inmates by the year 2010

**Indicator Name:** Percentage of inmates that are self-reported with substance abuse problems upon admission

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Input.
2. **Rationale:** Many inmates that enter the Louisiana Correctional Institutions have substance abuse problems. In order to help these inmates overcome their challenges, an effort must be made to identify inmates with these problems and offer substance abuse services.
3. **Use:** Used for internal decision making purposes and performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Assessment of information collected at time of admission.
6. **Data Source, Collection and Reporting:** Weekly by wardens with intake facilities.
7. **Calculation Methodology:** Divide the number of total inmates by the number of inmates identifies with substance abuse problems upon admission.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Purchase of Correctional Services

**Objective:** Increase by 10% the number of substance abuse services available to all inmates by the year 2010

**Indicator Name:** Percentage of positive drug screens

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** In an effort to identify and remediate inmates with substance abuse problems, drug screens are conducted.
3. **Use:** Used for internal decision making purposes and for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** Divide the number of positive drug screens by the number of total drug screens.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible People:** Tim Wilkinson, Warden, WNC, [wardenwilkinson@corrections.state.la.us](mailto:wardenwilkinson@corrections.state.la.us); Kent Andrews, Warden, ALC, [wandrews@corrections.state.la.us](mailto:wandrews@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Administration and Support

**Objective:** Continue to annually maintain ACA accreditation in 100% of corrections facilities

**Indicator Name:** Percentage of ACA accreditation maintained

**Indicator LaPAS PI Code:** 6574

1. **Type and Level:** Key; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for Departmental performance. Standards are also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability and Accuracy:** Accreditation involves an initial audit during which a unit is measured according to sets of mandatory and non-mandatory standards.
6. **Data Source, Collection and Reporting:** Office of the Secretary.
7. **Calculation Methodology:** Divide the number of Departmental institutions and functions with ACA accreditation by the total number of Departmental institutions.
8. **Scope:** Displays as a total for the Department and again by function.
9. **Caveats:** There is no report generated showing this information.
10. **Responsible Person:** Johnny Creed, Chief of Operations/Adult Services, [jcreed@corrections.state.la.us](mailto:jcreed@corrections.state.la.us), Phone: 225-342-9711, Fax: 225-342-3349.

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the average caseload per agent by 5% in 2010

**Indicator Name:** Total number of investigations performed

**Indicator LaPAS PI Code:** 1748

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Shows the number of investigations performed.
3. **Use:** Allows trend analysis. Allows management to make decisions on actions that can improve efficiency of investigations.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by Administrative Director for Probation and Parole.
6. **Data Source, Collection and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Summation of the number of investigations performed.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the average caseload per agent by 5% in 2010

**Indicator Name:** Average caseload per agent (number of offenders)

**Indicator LaPAS PI Code:** 10695

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Shows the number of pre-parole investigations performed per agent.
3. **Use:** Identifies high/low performance agents. Allows trend analysis.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by Administrative Director; Quarterly.
6. **Data Source, Collection and Reporting:** Probation and Parole.
7. **Calculation Methodology:** Divide the total number of agents by the total number of cases.
8. **Scope:** Displays information by agent.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the average caseload per agent by 5% in 2010

**Indicator Name:** Average number of offenders under supervision

**Indicator LaPAS PI Code:** 1758

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides a number by which to compare number of investigations to in order to gauge performance.
3. **Use:** Allows management to compare the number of offenders under supervision to the number of investigations that are conducted in order to decide resource allocation.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by Probation and Parole.
6. **Data Source, Collection and Reporting:** Probation and Parole; Quarterly.
7. **Calculation Methodology:** Summation of the number of offenders under supervision.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the average caseload per agent by 5% in 2010

**Indicator Name:** Average number of offenders under electronic surveillance

**Indicator LaPAS PI Code:** 1759

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides a number by which to compare number of investigations to in order to gauge performance.
3. **Use:** Allows management to compare the number of offenders under electronic surveillance to the number of investigations that are conducted in order to decide resource allocation.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Provided by Probation and Parole; Quarterly.
6. **Data Source, Collection and Reporting:** Probation and Parole; Semi-annually.
7. **Calculation Methodology:** Summation of the number of offenders under electronic surveillance.
8. **Scope:** Displays information for Probation and Parole.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the percentage of technical Probation and Parole offenders returning to high-cost incarceration by 5% by 2010

**Indicator Name:** Number successfully completing revocation program

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** In an effort to reduce the increasing costs of incarcerating adult offenders while continuing to provide safety for the community, the Division has developed a residential Probation and Parole Revocation Center. The program will create savings for the State by reducing the cost of incarcerating technical probation and parole violators; provide a safe alternative to further incarceration for those eligible to participate in the program; and address the rehabilitation needs of offenders by providing intensive substance abuse treatment, morale recognition therapy, anger management and other suitable programs.
3. **Use:** Used in internal decision making purposes and for performance-based budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Collected by Probation and Parole management.
7. **Calculation Methodology:** Summation of the number of inmates successfully completing the revocation program.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Field Services

**Objective:** Reduce the percentage of technical Probation and Parole offenders returning to high-cost incarceration by 5% by 2010

**Indicator Name:** Percent completing revocation program

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** In an effort to reduce the increasing costs of incarcerating adult offenders while continuing to provide safety for the community, the Division has developed a residential Probation and Parole Revocation Center. The program will create savings for the State by reducing the cost of incarcerating technical probation and parole violators; provide a safe alternative to further incarceration for those eligible to participate in the program; and address the rehabilitation needs of offenders by providing intensive substance abuse treatment, morale recognition therapy, anger management and other suitable programs.
3. **Use:** Used in internal decision-making and for performance based-budgeting.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Yes.
6. **Data Source, Collection and Reporting:** Collected by Probation and Parole management.
7. **Calculation Methodology:** Divide total number of inmates participating in the revocation program by the number of inmates successfully completing the revocation program.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Genie Powers, Probation and Parole Director, [gpowers@corrections.state.la.us](mailto:gpowers@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Adult Community-Based Rehabilitation Program

**Objective:** Reduce recidivism for those participating in Work Release programs by 5% by 2010

**Indicator Name:** Recidivism rate of inmates participating in Work Release programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Work release facilities are non-secure, community-based residential facilities which give inmates a graduated return to the community. They are afforded an opportunity to hold a job, get real world work experience and earn money to assist with expenses they will have in the community. These efforts should better prepare the inmates for success upon release and reduce the recidivism rate.
3. **Use:** Used for internal decision making and performance based-budgeting purposes.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** OIS calculation.
6. **Data Source, Collection and Reporting:** C-05-001; Monthly.
7. **Calculation Methodology:** The number of inmates that return to incarceration divided number released for those participating in work release facilities.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Sheriff's Housing of State Inmates

**Objective:** Utilize local facilities as cost-efficient alternatives to State institutions while reducing local recidivism rate by 5% by 2010

**Indicator Name:** Average total number of offenders housed per day

**Indicator LaPAS PI Code:** 1780

1. **Type and Level:** Key; Output.
2. **Rationale:** Provides offender counts.
3. **Use:** Trend analysis and budget projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Department monthly reports.
6. **Data Source, Collection and Reporting:** Elayn Hunt Correctional Center/Accounting/Budget Services; Weekly/monthly.
7. **Calculation Methodology:** Summation of the average number of adults housed per day.
8. **Scope:** Displays by institution.
9. **Caveats:** Not applicable.
10. **Responsible Person:** Elayn Hunt Correctional Center/Accounting/Budget Services.

## Performance Indicator Documentation

**Program:** Sheriff's Housing of State Inmates

**Objective:** Utilize local facilities as cost-efficient alternatives to State institutions while reducing local recidivism rate by 5% by 2010

**Indicator Name:** Average number of adults housed per day in local facilities

**Indicator LaPAS PI Code:** 1781

1. **Type and Level:** Key; Output.
2. **Rationale:** Provides offender counts.
3. **Use:** Trend analysis and budget projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Department monthly reports.
6. **Data Source, Collection and Reporting:** Elayn Hunt /Accounting/Budget Services; Weekly/monthly.
7. **Calculation Methodology:** Summation of the average number of offenders housed per day in local jails.
8. **Scope:** Displays by facility.
9. **Caveats:** Not applicable.
10. **Responsible Person:** Elayn Hunt Correctional Center/Accounting/Budget Services.

## Performance Indicator Documentation

**Program:** Sheriff's Housing of State Inmates

**Objective:** Utilize local facilities as cost-efficient alternatives to State institutions while reducing local recidivism rate by 5% by 2010

**Indicator Name:** Percentage of adult inmate population housed in local facilities

**Indicator LaPAS PI Code:** 1783

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Provides data comparisons.
3. **Use:** Trend analysis and budget projections.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Computations by budget services.
6. **Data Source, Collection and Reporting:** Budget Services.
7. **Calculation Methodology:** Divide adult inmate population housed in local jails by adult inmate population.
8. **Scope:** Cumulative Department calculations.
9. **Caveats:** Not applicable.
10. **Responsible Person:** Joey Bielkiewicz, Budget Director,  
[jbielk@corrections.state.la.us](mailto:jbielk@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Sheriff's Housing of State Inmates

**Objective:** Utilize local facilities as cost-efficient alternatives to State institutions while reducing local recidivism rate by 5% by 2010

**Indicator Name:** Recidivism for inmates in local facilities

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** The recidivism rate is about the same for inmates residing in correctional facilities and in the Sheriff's Housing program. Therefore, in terms of major outcomes, this is a cost-effective alternative to traditional housing.
3. **Use:** Used in internal decision making and performance-based budgeting purposes.
4. **Clarity:** Not applicable.
5. **Validity, Reliability and Accuracy:** Valid.
6. **Data Source, Collection and Reporting:** OIS.
7. **Calculation Methodology:** Summation of the number of inmates housed in local facilities that recidivate.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Terry Clair, OIS Director, [tclair@corrections.state.la.us](mailto:tclair@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Decrease percentage of customer complaints by 5% by 2010

**Indicator Name:** Percentage of customer complaints to orders delivered

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Quality.
2. **Rationale:** Job orders delivered without complaint increase customer confidence in the quality of our products and keeps unnecessary costs down allowing our pricing to remain competitive.
3. **Use:** Mostly used for internal management of our operations. This indicator helps identify recurring issues and at what point in the process (raw material procurement, manufacturing, shipping) they occur which then allows us to change the process to remedy the problem.
4. **Clarity:** This indicator represents information on job orders delivered through our industry operations.
5. **Validity, Reliability and Accuracy:** This PI has not been specifically audited. We maintain a database of information through our accounting software system that is very reliable and easily reported.
6. **Data Source, Collection and Reporting:** The source of this information is job orders delivered and billed through our accounting software system along with hard copies of any associated customer complaints on those jobs. Data is reported and analyzed quarterly following the issuance of monthly financial statements.
7. **Calculation Methodology:** PI is easily calculated by taking the number of complaints in a quarter and dividing by the number of jobs delivered in that same quarter.
8. **Scope:** Aggregate. Can be broken down per each industry unit through source documentation.
9. **Caveats:** Many complaints are the result of customer errors versus agency error. Customers may order wrong color, items too large, etc. These are still written up as complaints in order to properly track the jobs and head off similar issues in the future.

10. **Responsible Person:** Scott Bearb, Customer Service Representative, Prison Enterprises Headquarters, Phone: 225-342-5656, Fax: 225-342-5556, [sbearb@corrections.state.la.us](mailto:sbearb@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Decrease percentage of customer complaints by 5% by 2010

**Indicator Name:** Percentage of orders damaged

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Customer satisfaction is not only an indicator of future profitability; it also indicates the dedication of the prisoners to producing quality products.
3. **Use:** This is used for internal decision making as well as budget projections.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Internal validity.
6. **Data Source, Collection and Reporting:** Internal database.
7. **Calculation Methodology:** Divide number of orders damaged by number of orders fulfilled.
8. **Scope:** Aggregate.
9. **Caveats:** Run the risk of dissatisfied customers not complaining and switching to a competitor without giving Prison Enterprise a chance to correct the situation.
10. **Responsible Person:** Scott Bearb, Customer Service Representative, PE Headquarters, Phone: 225-342-5656, Fax: 225-342-5556, [sbearb@corrections.state.la.us](mailto:sbearb@corrections.state.la.us).



## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Have 100% on-time deliveries by 2010

**Indicator Name:** Percentage of orders delivered on or before promised delivery date

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Late deliveries create customer dissatisfaction and may lead to customers trying other vendors to meet their needs. We need to continually be aware of any problems in this area.
3. **Use:** Used internally by management to pinpoint problems in specific industries or the transportation unit. Allows us to devote necessary resources to remedy the problem.
4. **Clarity:** On-time deliveries are those jobs delivered on or before the original promised date.
5. **Validity, Reliability and Accuracy:** This PI has not been specifically audited. Indicator is valid, reliable and accurate as actual and promised delivery dates are maintained within our accounting software system along with the hard copy source documentation.
6. **Data Source, Collection and Reporting:** Source of information is the promised and actual delivery dates of job orders billed through our accounting software system. The data is consistently reported and analyzed quarterly following the issuance of monthly financial statements.
7. **Calculation Methodology:** PI is easily calculated by the number of job orders delivered on time divided by the total number delivered in that same quarter.
8. **Scope:** Aggregate. Can be broken down per each industry per source documentation.
9. **Caveats:** Some late deliveries are due to customer changes to orders or inability to accept delivery on time by the customer.
10. **Responsible Person:** Customer Service Representative, Scott Bearb, Prison Enterprises Headquarters, Phone: 225-342-5656, Fax 225-342-5556, [sbearb@corrections.state.la.us](mailto:sbearb@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the number of inmates working for private sector employers by 4% annually

**Indicator Name:** Number of inmates participating in PS/PIE programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Through the PS/PIE program inmates have contributed money to the Crime Victims Reparations Fund, the State general fund to offset the costs of incarceration and to State and federal taxes. The program teaches useful skills to inmates and enhances the Department's ability to operate cost effectively.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing and budgeting decisions.
4. **Clarity:** PS/PIE = Private Sector/Prison Industries Enhancement.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Internal database.
7. **Calculation Methodology:** Summation of the number of inmates participating in PS/PIE programs.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Jim Leslie, Phone: 225-342-6631, Fax: 225-342-3905.

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the number of private sector companies participating in PS/PIE programs by 4% annually

**Indicator Name:** Number of new PS/PIE programs established

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Output.
2. **Rationale:** Through the PS/PIE program inmates have contributed money to the Crime Victims Reparations Fund, the State general fund to offset the costs of incarceration and to State and federal taxes. The program teaches useful skills to inmates and enhances the Department's ability to operate cost effectively.
3. **Use:** Used to assess expansion of program over time. Will be used internally and externally.
4. **Clarity:** PS/PIE = Private Sector/Prison Industries Enhancement.
5. **Validity, Reliability and Accuracy:** Each program audited by Federal Bureau of Justice Assistance. Information reported to the Bureau on a quarterly and annual basis.
6. **Data Source, Collection and Reporting:** Information source is the packet of information required to be processed prior to beginning a private sector partnership. All associated documentation is kept on file.
7. **Calculation Methodology:** Summation of the number of new PS/PIE programs established.
8. **Scope:** Disaggregate. Part of total programs in State.
9. **Caveats:** Although expansion of these programs is desired and part of the future of correctional industries, it requires a major commitment on the part of the private sector partner and the requirements prohibit certain activities. This can severely limit the number of new partners willing to participate. Therefore, the number of programs may remain constant for a long period of time.
10. **Responsible Person:** Chief Financial Officer, Perry Stagg, Phone: 225-342-5153, Fax: 225-342-5556, [staggp@corrections.state.la.us](mailto:staggp@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the number of private sector companies participating in PS/PIE programs by 4% annually

**Indicator Name:** Number of private sector companies participating in PS/PIE programs

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Through the PS/PIE program inmates have contributed money to the Crime Victims Reparations Fund, the State general fund to offset the costs of incarceration and to State and federal taxes. The program teaches useful skills to inmates and enhances the Department's ability to operate cost effectively.
3. **Use:** Internal decision making on expansion or contraction of programs and staffing and budgeting decisions.
4. **Clarity:** PS/PIE = Private Sector/Prison Industries Enhancement.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Internal database.
7. **Calculation Methodology:** Summation of the number of private sector companies participating in PS/PIE programs.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Jim Leslie, Phone: 225-342-6631, Fax: 225-342-3905.

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the volume of sales to parish and local governmental entities, including non-profit organizations with particular emphasis on correctional institutions by 10% annually

**Indicator Name:** Volume of sales to State, parish and local correctional and other facilities

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Serves to compare sales volume by customers from year to year. Sales volume is extremely important in determining whether an industry can meet fixed costs and break-even or better in order to continue with its mission.
3. **Use:** Used both internally and externally. Will allow management to target areas where sales suffer or determine best course of action in that category and how to allocate resources. Used externally to report the success of our programs.
4. **Clarity:** Only certain operations sales can be enhanced through marketing and other efforts. Other sales volumes are determined by outside factors that cannot be controlled. We segregate these items between sales affected by marketing efforts and other sales.
5. **Validity, Reliability and Accuracy:** This indicator is generated through our financial statements and accounting reports which are audited by the Legislative Auditor. There were no findings regarding our financial statements.
6. **Data Source, Collection and Reporting:** Financial statements generated by source documentation of jobs delivered and billed to customers. Financial statements are provided on a monthly basis.
7. **Calculation Methodology:** Compiled and calculated through the accounting software system on an accrual basis.
8. **Scope:** Aggregate. Reported as a whole and by individual operating units.
9. **Caveats:** Although breakdown of sales per this PI is greater than that reported through the financial statements, it requires even further breakdown and analysis to properly use for internal management decisions.

10. **Responsible Person:** Perry Stagg, Chief Financial Officer, Phone: 225-342-5153, Fax: 225-342-5556, [staggp@corrections.state.la.us](mailto:staggp@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Reduce the costs of operations by 3% by 2010

**Indicator Name:** Annual cost of operations

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Lower cost of operations indicates improved efficiency and leads to increased profitability.
3. **Use:** Internal decision making and budgeting decisions.
4. **Clarity:** None.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Internal database.
7. **Calculation Methodology:** Annual cost of operations.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Jim Leslie, Phone: 225-342-6631, Fax: 225-342-3905.

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Ensure that 100% of Prison Enterprise's operating units are in compliance with the ACA Performance-Based Standards for Correctional Industries every three years

**Indicator Name:** Percentage of operating units that are in compliance with ACA Performance-Based Standards for Correctional Industries

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Quality.
2. **Rationale:** ACA accreditation forms the foundation of the Department's operations and is a continuing catalyst for productive change. In order to maintain accreditation, a unit must be found in compliance with 100% of the mandatory standards and a minimum of 90% of the non-mandatory standards.
3. **Use:** ACA standards can be used by internal management as a benchmark for Departmental performance. Standards are also used for performance-based budgeting purposes to identify savings that arise from compliance with standards (for example, significant savings in insurance premiums).
4. **Clarity:** ACA = American Correctional Association.
5. **Validity, Reliability and Accuracy:** ACA audit team members during their three-year audit formally determine this percentage. Interim yearly audits are done in-house to monitor compliance and maintain proper documentation files and closely mirrors the formal audit.
6. **Data Source, Collection and Reporting:** There is a vast array of data sources, collection techniques and reporting requirements for the numerous performance based standards upon which this PI is based. All have been developed and refined over time and have proven trustworthy.
7. **Calculation Methodology:** During interim and formal audits, the number of standards which are found to be in compliance are divided by the total number of standards upon which the audit is based to determine the percentage of compliance.
8. **Scope:** The PI represents Prison Enterprises overall performance but each individual unit is monitored for compliance on each applicable standard during the interim audits.



9. **Caveats:** Standards can be interpreted differently by ACA auditors versus PE staff.
10. **Responsible Person:** Misty Stagg, Executive Staff Officer, Phone: 225-342-5132, Fax 225-342-5556, [mstagg@corrections.state.la.us](mailto:mstagg@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the number of inmates placed in jobs upon release by 4% through 2010

**Indicator Name:** Number of certificates awarded

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Certificates awarded indicate the level of participation and progress of the initiative.
3. **Use:** Will be used to assess initiative over time and communicate results.
4. **Clarity:** CORE = Corrections Organized for Re-entry. The mission of CORE is to enhance public safety and crime prevention through the organization and effective utilization of programs and resources to increase the ability of offenders to live lawfully in the community.
5. **Validity, Reliability and Accuracy:** Certificates awarded through this initiative are included as part of the ACA audit on Performance Based Standards for Correctional Industries.
6. **Data Source, Collection and Reporting:** Information is tracked at individual operations and reported to re-entry coordinator on a quarterly basis.
7. **Calculation Methodology:** Certificates from each operation are reported and totaled for the quarter.
8. **Scope:** Aggregate. Can be broken down by institution or individual operation.
9. **Caveats:** This is a relatively new initiative and therefore early numbers reported may not have as much significance as they will over time.
10. **Responsible Person:** Jonalyn Cain, Executive Management Officer, Phone: 225-342-0281, Fax: 225-342-5556, [jmicelicain@corrections.state.la.us](mailto:jmicelicain@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Increase the number of inmates placed in jobs upon release by 4% through 2010

**Indicator Name:** Number of inmates placed in jobs upon release

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Outcome.
2. **Rationale:** Number of job placements is the ultimate measure of this initiative's success.
3. **Use:** Will be used to assess initiative over time and communicate results.
4. **Clarity:** CORE = Corrections Organized for Re-entry. The mission of CORE is to enhance public safety and crime prevention through the organization and effective utilization of programs and resources to increase the ability of offenders to live lawfully in the community.
5. **Validity, Reliability and Accuracy:** Job placements through this initiative are included as part of the ACA audit on Performance Based Standards for Correctional Industries.
6. **Data Source, Collection and Reporting:** Job placements are verified by the re-entry coordinator and reported quarterly.
7. **Calculation Methodology:** Easily calculated as total number of job placements through this initiative.
8. **Scope:** Aggregate. Can be broken down by institution or individual operation from which inmate was released.
9. **Caveats:** Many factors affect placement of ex-offenders in free world jobs including homeland security issues.
10. **Responsible Person:** Jonalyn Cain, Executive Management Officer, Phone: 225-342-0281, Fax: 225-342-5556, [jmicelicain@corrections.state.la.us](mailto:jmicelicain@corrections.state.la.us).

## Performance Indicator Documentation

**Program:** Prison Enterprises

**Objective:** Reduce costs in Prison Enterprises' administrative and field operations by 2.5% annually in an effort to increase efficiency

**Indicator Name:** Overhead expenses as allocated to cost centers

**Indicator LaPAS PI Code:** New

1. **Type and Level:** Key; Efficiency.
2. **Rationale:** Lowering overhead expenses leads to lower price burdens on cost centers and lower average costs.
3. **Use:** Internal decision making and budgeting decisions.
4. **Clarity:** Not Applicable.
5. **Validity, Reliability and Accuracy:** Valid and accurate.
6. **Data Source, Collection and Reporting:** Internal database.
7. **Calculation Methodology:** Total overhead expenses.
8. **Scope:** Aggregate.
9. **Caveats:** None.
10. **Responsible Person:** Jim Leslie, Phone: 225-342-6631, Fax: 225-342-3905.